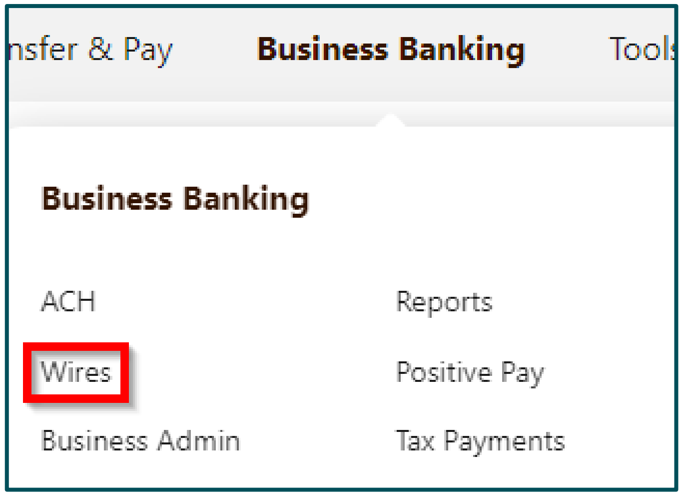
Submitting Wire Transfers – Desktop

STEP 01/04

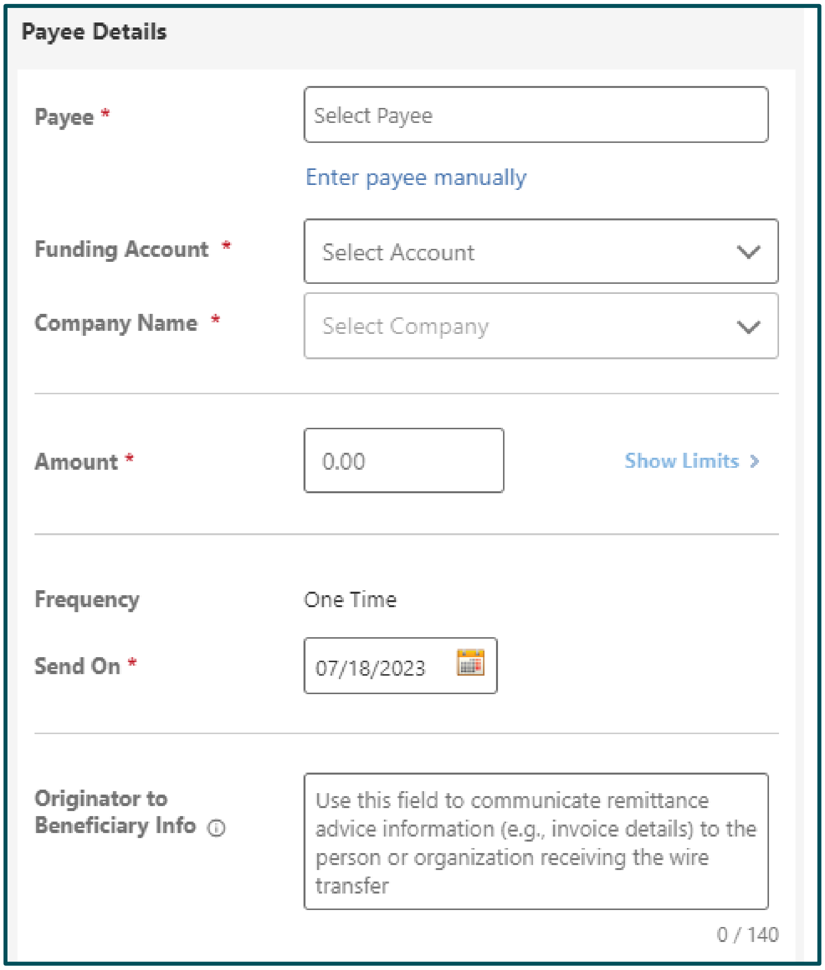
Choose "Wires" from the Business Banking drop-down menu.



STEP 02/04

Follow the dropdowns to select the **Payee**, **Funding Account**, and **Company Name**.

Enter the **Amount**, **Send On** date, and any necessary information in the **Originator to Beneficiary Info**.



STEP 03/04

Once you've confirmed the details on the right-hand side, select "Confirm Payment".

STEP 04/04

To check if the wire has been scheduled successfully, go to the "Scheduled" tab and scroll down to find the wire transfer.

Then, click on "View Details" to view more details or on "Cancel" to cancel the wire transfer.