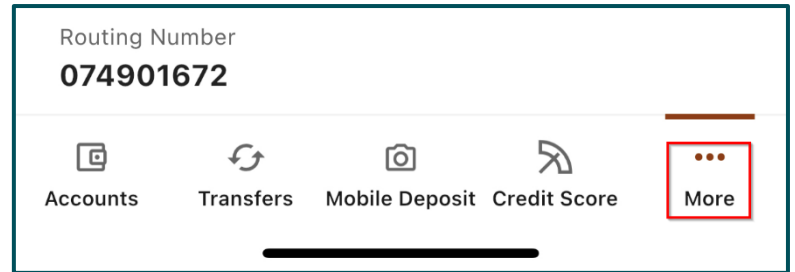


Add Bill Payee – Mobile

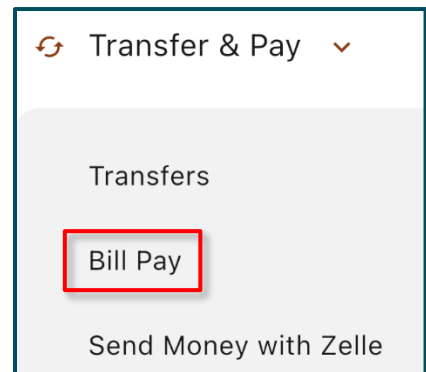
STEP 01/08

From the bottom of your screen, tap “More”.



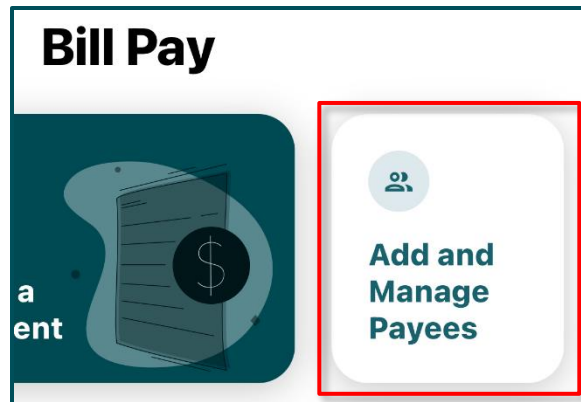
STEP 02/08

From **Transfer & Pay** drop-down menu, tap “Bill Pay”.



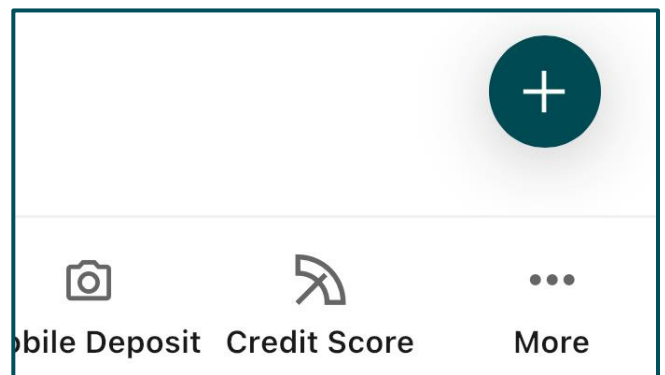
STEP 03/08

Select “Add and Manage Payees”.



STEP 04/08

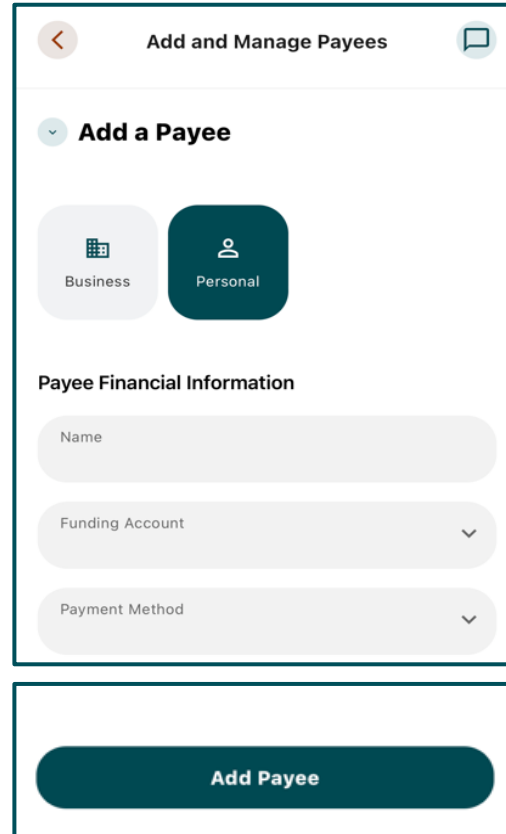
Click on the “+” icon to add a new payee.



STEP 05/08

Select "Business" or "Personal" and fill in the **Payee Financial Information**.

Then, click "Add Payee".



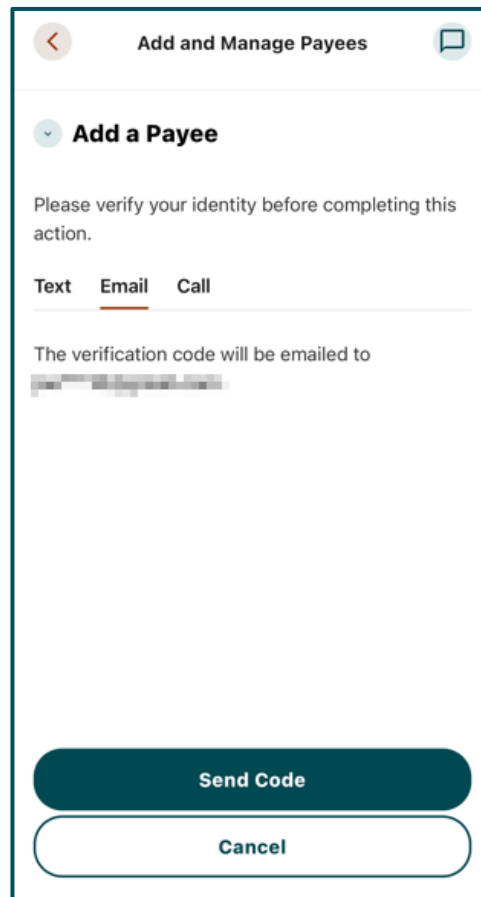
The screenshot shows a mobile app interface for adding a payee. At the top, there's a back arrow and the title "Add and Manage Payees". Below that, a section titled "Add a Payee" has two buttons: "Business" (with a building icon) and "Personal" (with a person icon). Underneath is a section for "Payee Financial Information" with three input fields: "Name", "Funding Account" (with a dropdown arrow), and "Payment Method" (with a dropdown arrow). At the bottom of the screen is a large, dark teal button labeled "Add Payee".

STEP 06/08

You will be prompted to verify your identity before the Payee will be added.

Choose **Text**, **Email**, or **Call**.

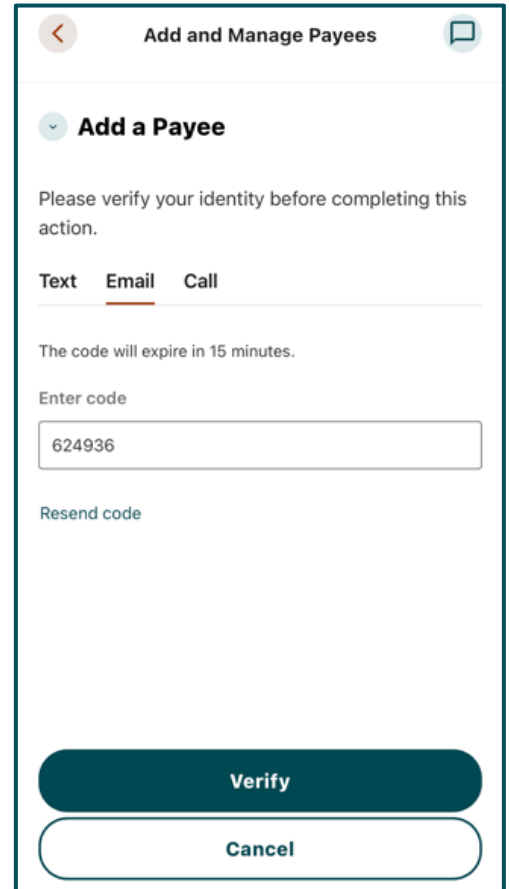
Then, click "Send Code".



The screenshot shows the same "Add and Manage Payees" screen, but now it's in a verification step. The "Add a Payee" section is expanded to show a message: "Please verify your identity before completing this action." Below this are three options: "Text", "Email" (which is selected and underlined), and "Call". A line of text says "The verification code will be emailed to" followed by a redacted email address. At the bottom, there are two buttons: a dark teal "Send Code" button and a white "Cancel" button with a dark teal border.

STEP 07/08

Enter the code and click "Verify".



STEP 08/08

The new Payee will then show up under **Payees** on the **Add and Manage Payees** menu.

