

Switch to STAR.  
We make it easy.



Moving your accounts to STAR is easy! Follow our checklist to ensure you don't miss a step and you'll find that switching your account is simple and stress free. We even provide the letters you'll need to transfer automatic payments and deposits and close your account at your old financial institution. And if you want help, our bankers are here to guide you through the process.

*We told you it was easy.*

## You're on your way.

### STEP 1

Open your account at any of our banking centers or online at [starfinancial.com](http://starfinancial.com).

### STEP 2

Transfer your automatic payments and deposits to your STAR account. Use the chart on the following page to write down your automatic payment and deposit information. Then visit [starfinancial.com/switch](http://starfinancial.com/switch) to download the transfer letters and notify each business on your list. Or, your STAR banker can help you complete the forms if you prefer.

### STEP 3

Confirm that all your automatic payments and deposits have been transferred to your STAR account. Then use the account closure letter to notify your old financial institution.

## That's all there is to it!

## We'll even make it easier for you.

If you would like help with steps 2 and 3, your STAR banker can handle everything for you from setting up your STAR online bill payments to filling out the transfer and account closure letters.

We'll make it as worry free as possible.

# Electronic Transaction Checklist



## Direct Deposits to Your Account

Deposit Type	Payer	Account Number	Amount	Completed
Payroll				<input type="checkbox"/>
Social Security				<input type="checkbox"/>
Pension/Retirement				<input type="checkbox"/>
Investment Income				<input type="checkbox"/>
Other				<input type="checkbox"/>
Other				<input type="checkbox"/>

## Automatic Payments and Bill Pay from Your Account

Payments	Company	Account Number	Amount	Completed
Mortgage/Rent				<input type="checkbox"/>
Car Loan				<input type="checkbox"/>
Credit Card				<input type="checkbox"/>
Electric				<input type="checkbox"/>
Gas				<input type="checkbox"/>
Telephone				<input type="checkbox"/>
Cell Phone				<input type="checkbox"/>
Water/Sewer				<input type="checkbox"/>
Cable/Satellite TV				<input type="checkbox"/>
Internet				<input type="checkbox"/>
Insurance				<input type="checkbox"/>
Other				<input type="checkbox"/>
Other				<input type="checkbox"/>
Other				<input type="checkbox"/>
Other				<input type="checkbox"/>
Other				<input type="checkbox"/>



# Automatic Withdrawal & Direct Deposit Change Form



\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip

Customer Service Department,

I have recently changed banks and would like to have my transaction(s) with your company changed to my new account. Effective \_\_\_\_/\_\_\_\_/\_\_\_\_, please transfer transaction(s) from my old account to my new STAR Bank account listed below.

**Bank Name:** STAR Financial Bank  
**Routing Number:** 074901672  
**Account Number:** \_\_\_\_\_  
**Account Type:**  Checking  Savings

I have attached a voided check with this authorization, if applicable.

Thank you for your prompt attention to this matter. If you need any additional information, you may contact me at the number below.

Thank you.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (printed)

(\_\_\_\_) \_\_\_\_\_  
Phone Number



# Request to Close Account(s)



\_\_\_\_\_  
Company Name

\_\_\_\_\_  
Address

\_\_\_\_\_  
City, State Zip

Customer Service Department,

Please accept this letter as written authorization to close the following account(s):

**Account Number:** \_\_\_\_\_  Checking  Savings

**Account Number:** \_\_\_\_\_  Checking  Savings

**Account Number:** \_\_\_\_\_  Checking  Savings

Please send the balance and any interest earned to my new STAR Bank account noted below.

**Bank Name:** STAR Financial Bank

**Routing Number:** 074901672

**Account Number:** \_\_\_\_\_

**Account Type:**  Checking  Savings

Thank you for your prompt attention to this matter. If you need any additional information, you may contact me at the number below.

Thank you.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (printed)

(\_\_\_\_\_) \_\_\_\_\_  
Phone Number



Member FDIC